

Shopping Lists

→ Let's get started



Shopping lists make re-ordering easy!

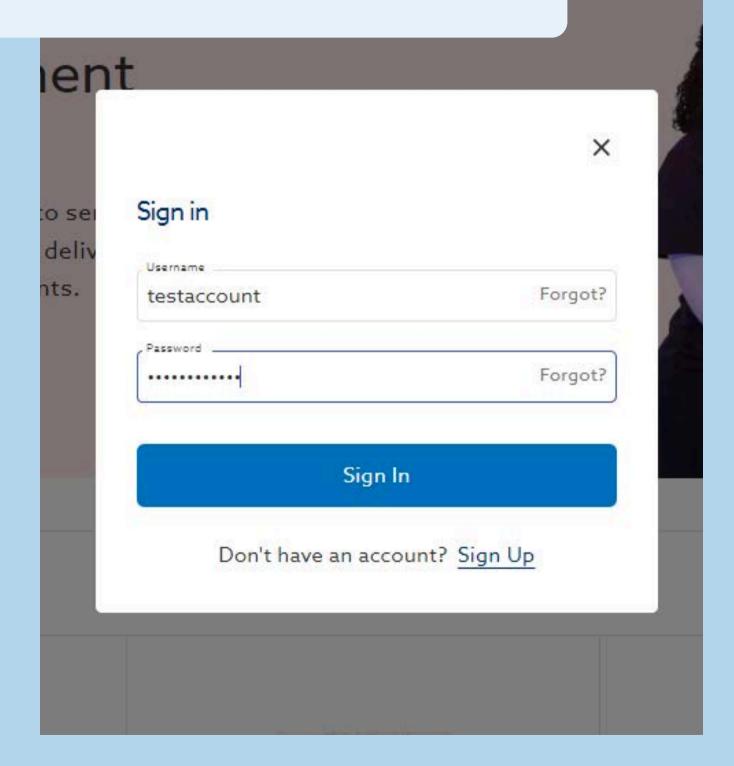
Shopping lists allow you to create curated lists that can easily be added to your basket. You have the option to share shopping lists with your entire organization, accessible locations or keep them only visible to you!

You can create new shopping lists or add to existing lists in the following areas of the website:

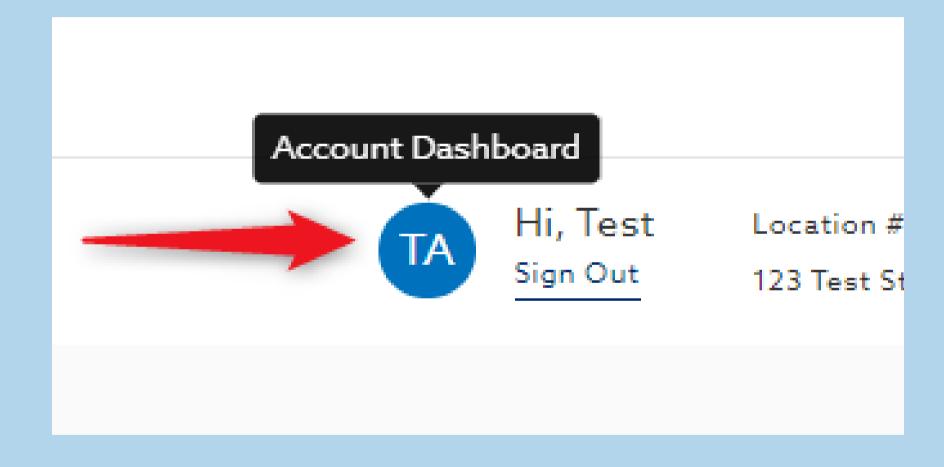
- Account Dashboard
- Item History
- Basket
- Quick View
- Product Details Page

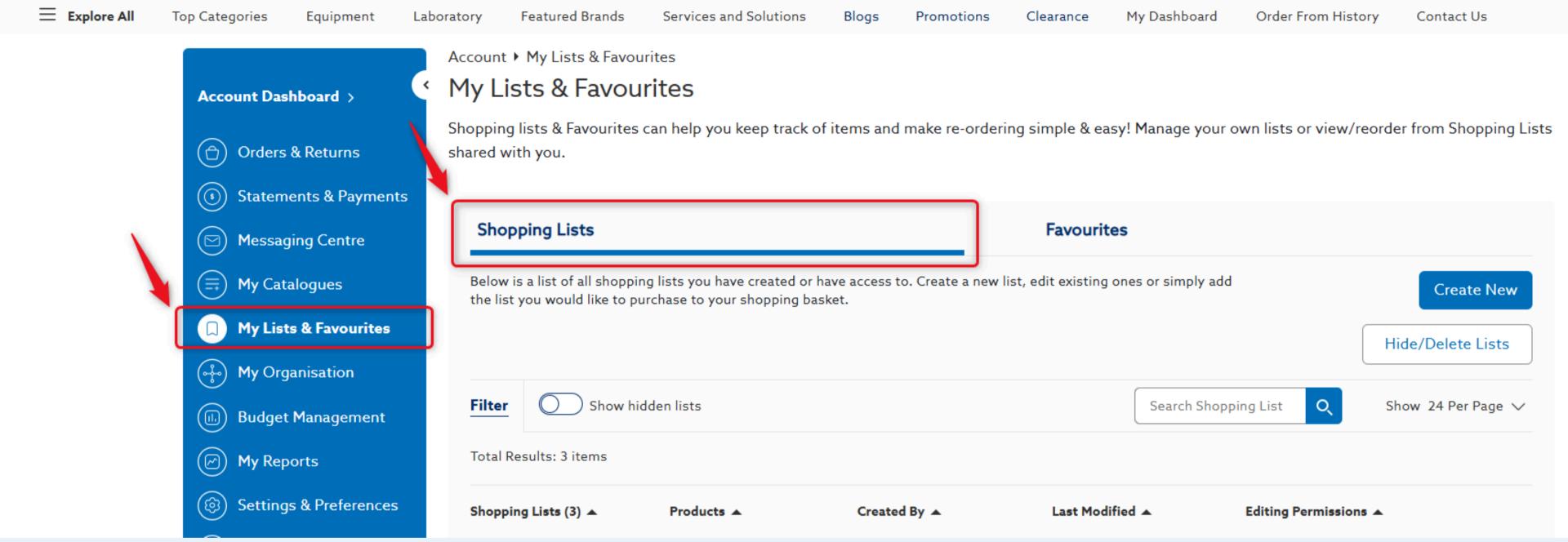


1. Sign in to your account



2. Navigate to your Account Dashboard





3. Select My Lists & Favourites

On the **Shopping Lists tab**, view all lists you have created or have access to

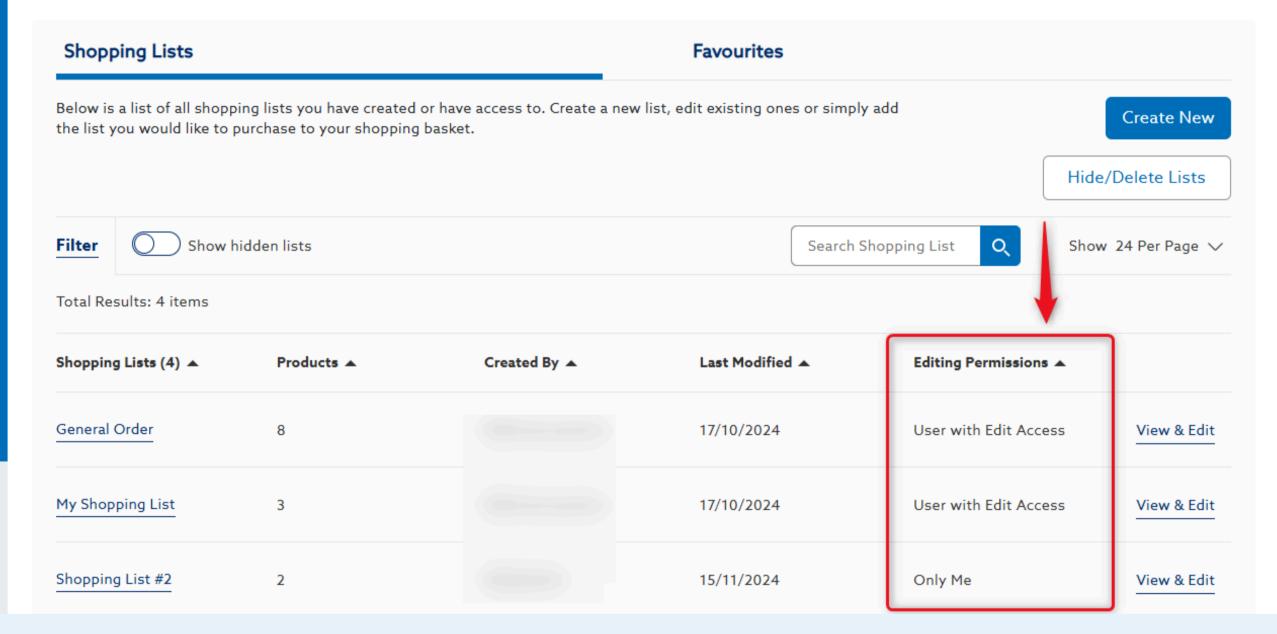
Markets

Q 0800 023 2558

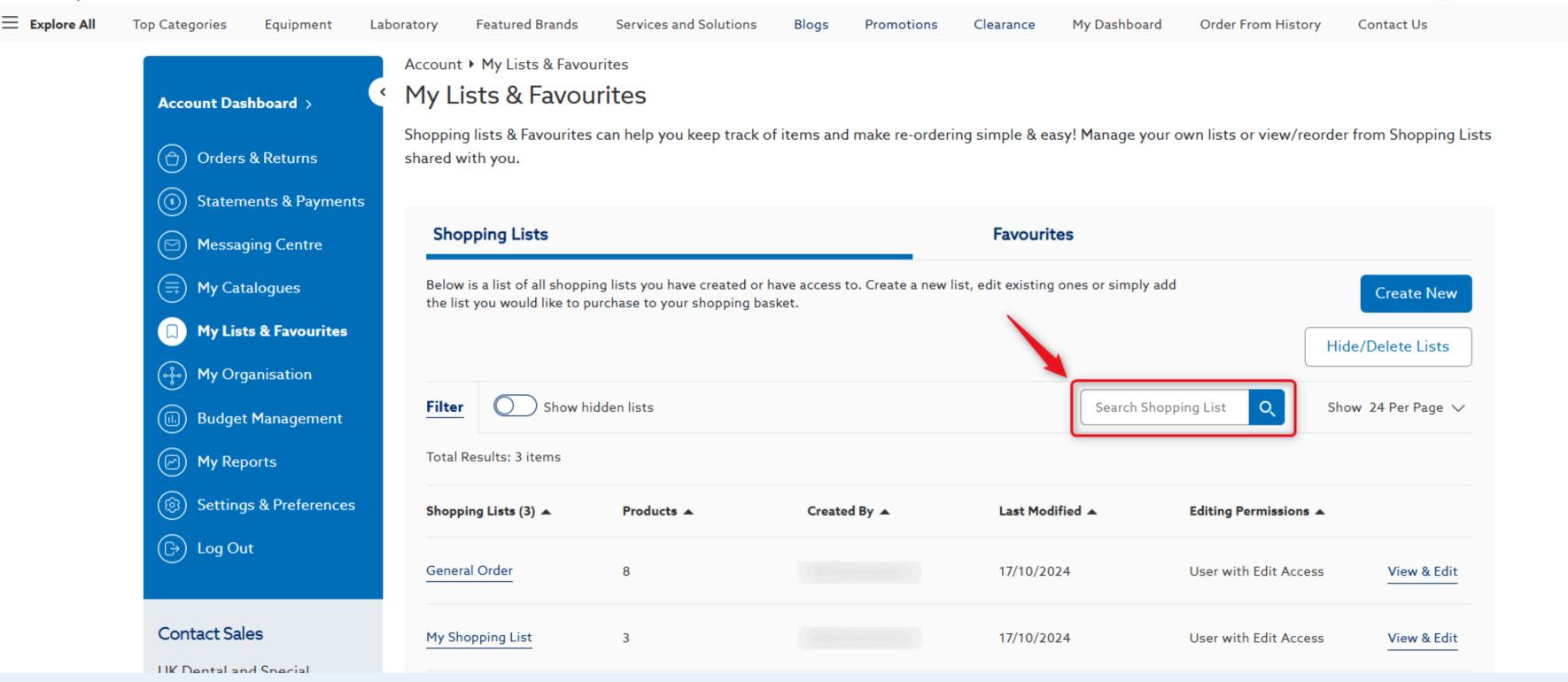
My Lists & Favourites

Account ▶ My Lists & Favourites

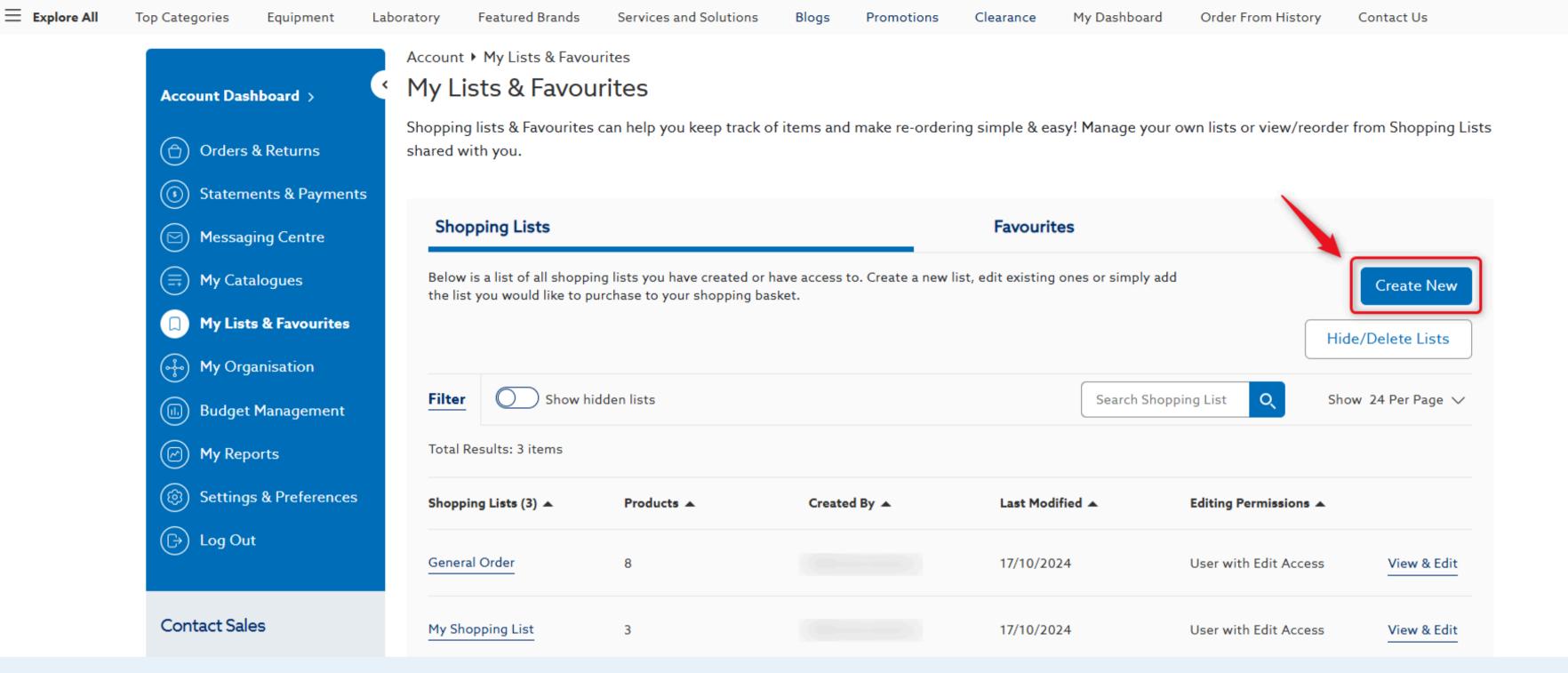
Shopping lists & Favourites can help you keep track of items and make re-ordering simple & easy! Manage your own lists or view/reorder from Shopping Lists shared with you.



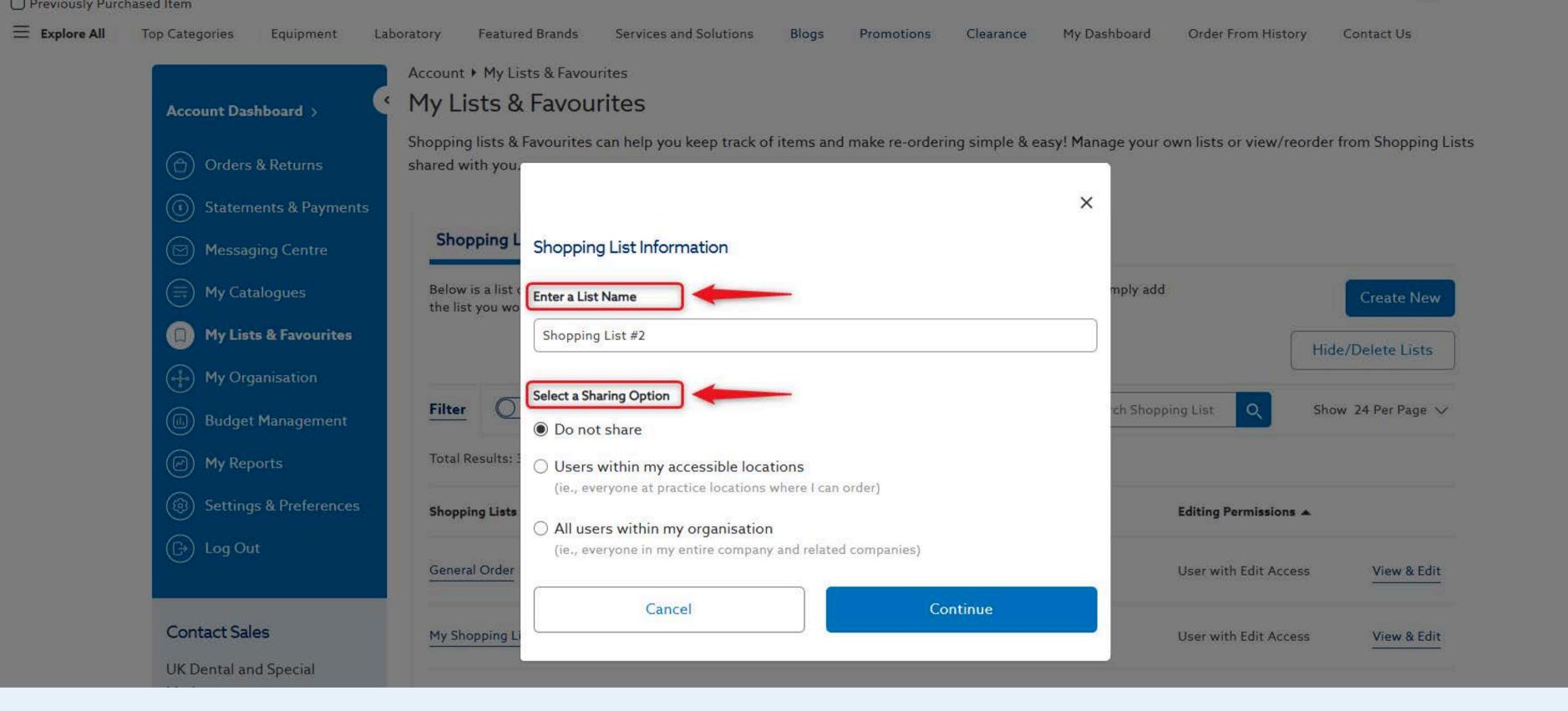
4. Your access to each shopping list is noted under Editing Permissions



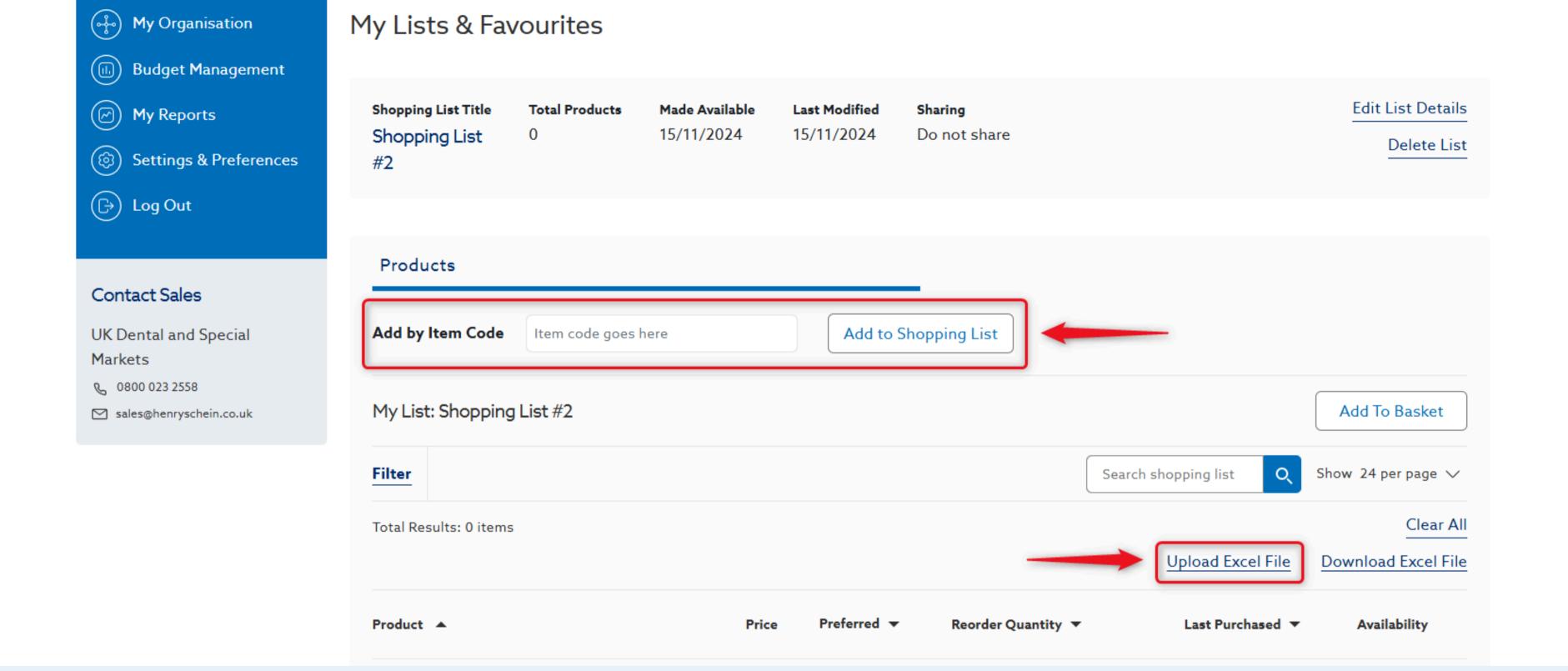
5. Easily locate shopping lists by utilizing the search bar



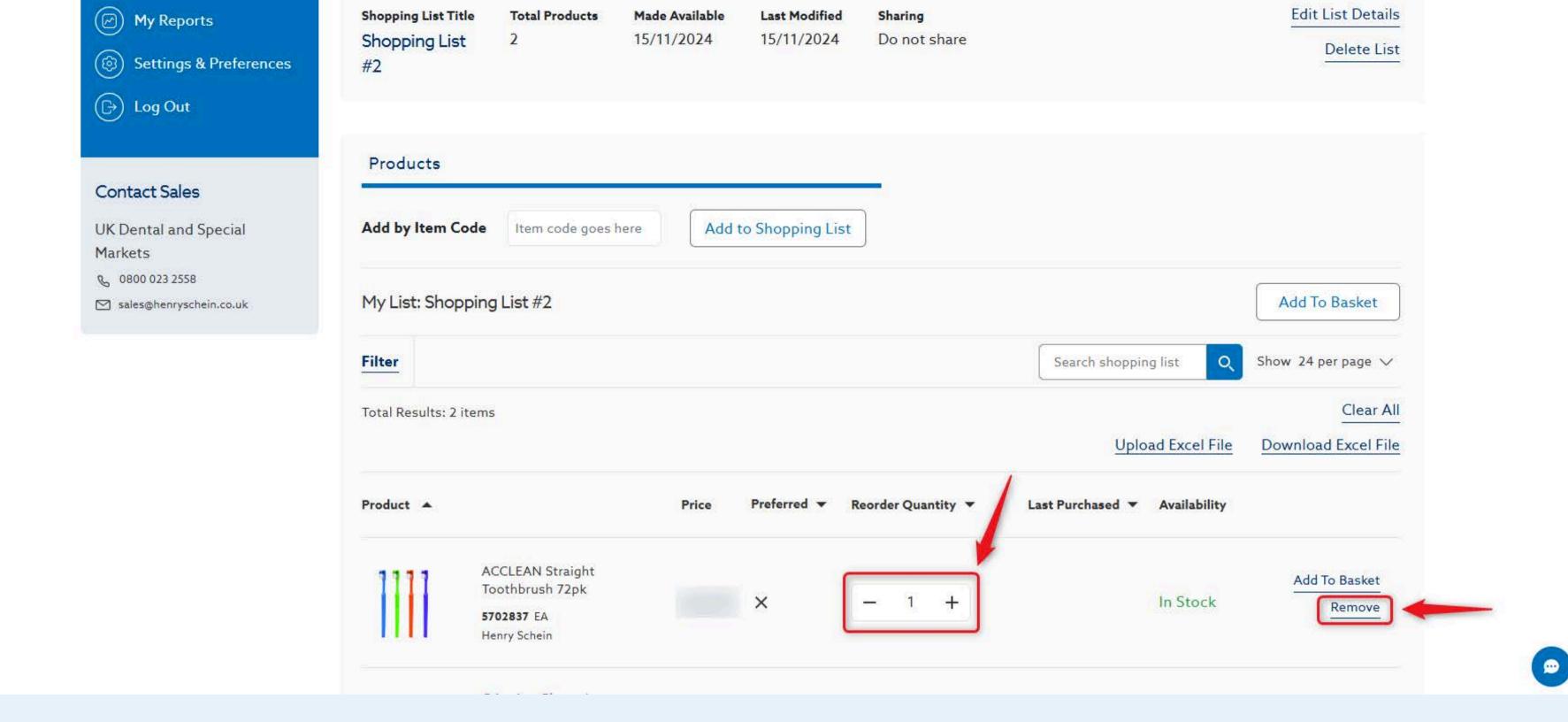
6. Select Create New to build a new shopping list



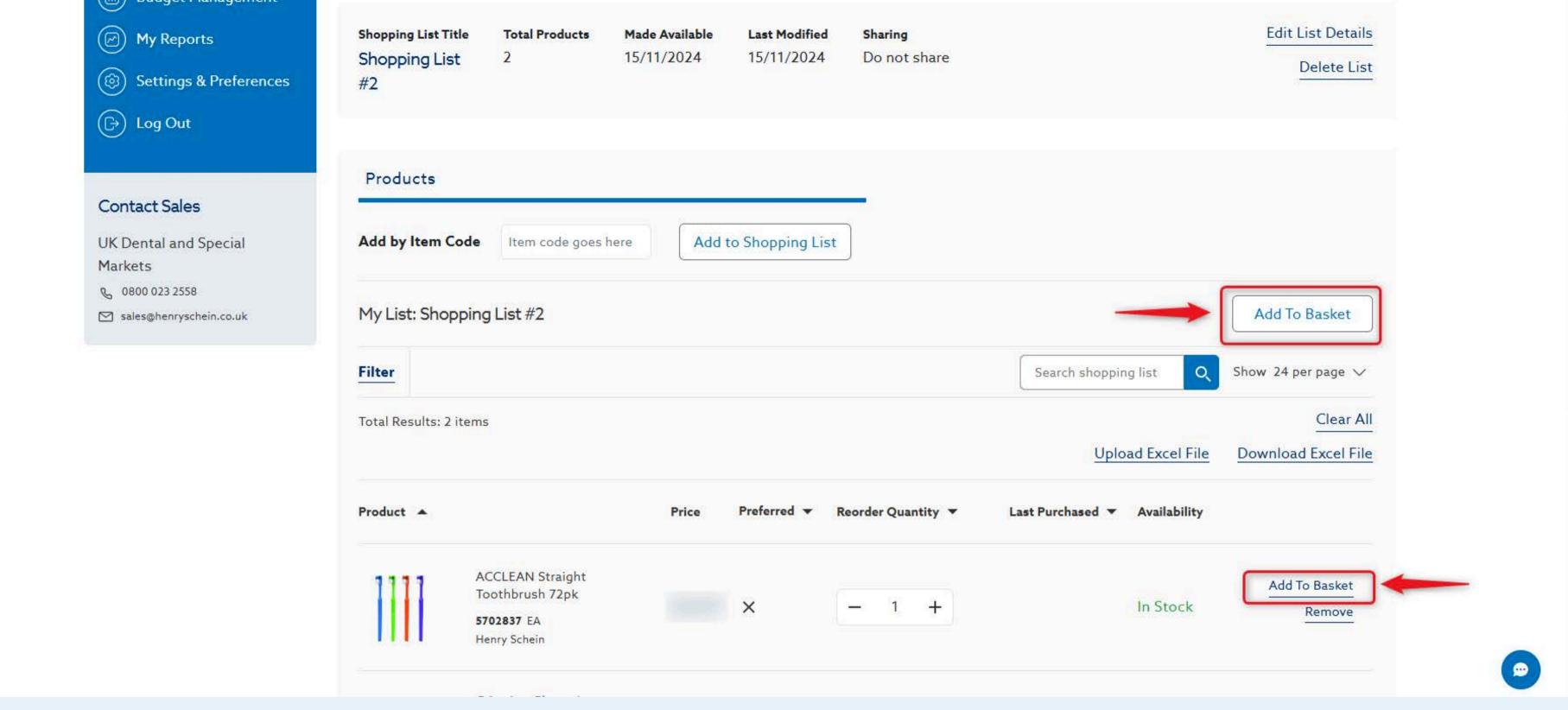
7. Enter a list name and select a sharing option



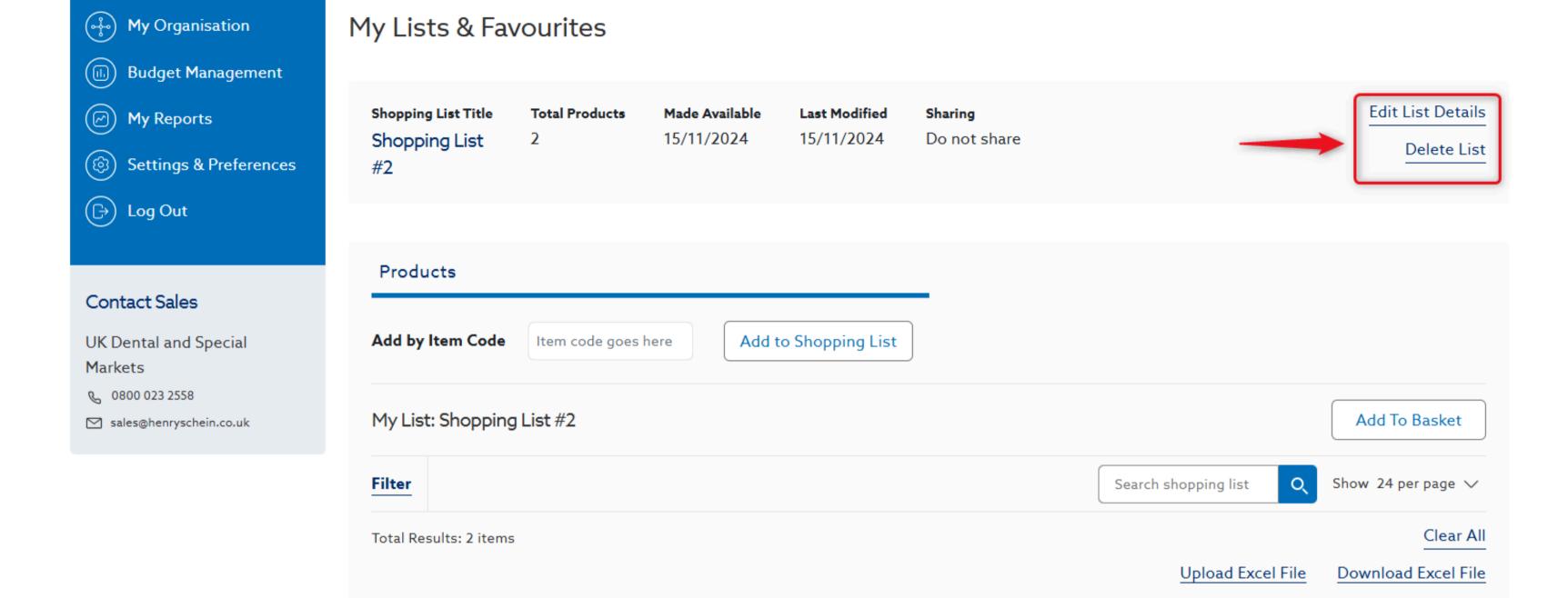
8. On the shopping list details page, add products by item code or file upload



9. Delete products in your list by selecting Remove and manage products in your list by updating the Quantity



10. Select Add to Basket at the top of the page to add the entire list to your basket or aside each item to add individual products to your basket



11. If your permissions allow:

Product A

• Sélect Edit List Details to manage list access

Price

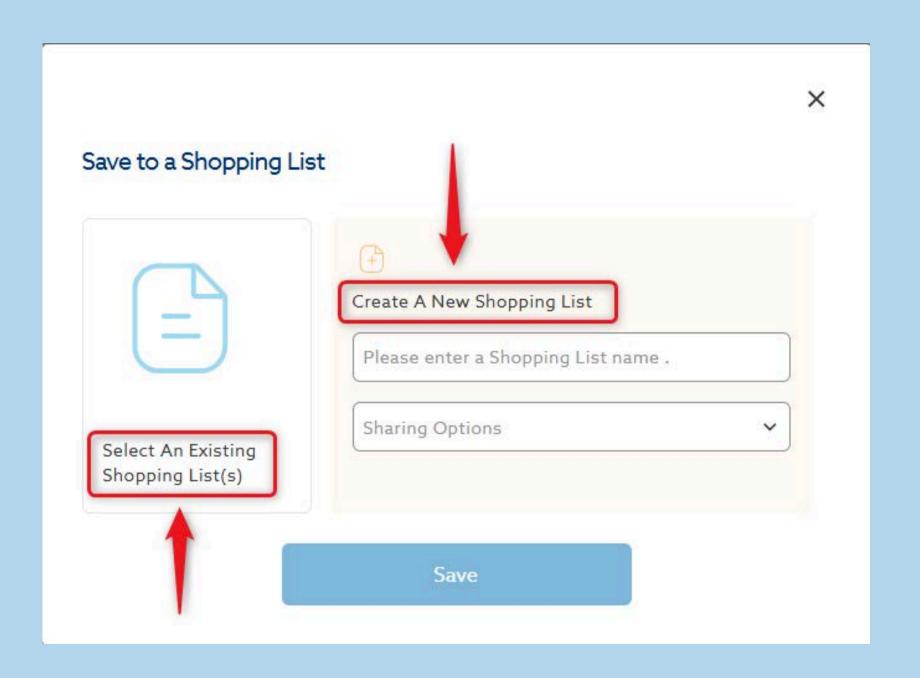
Preferred ▼

Reorder Quantity ▼

Last Purchased ▼

Availability

Select Delete List to remove shopping list



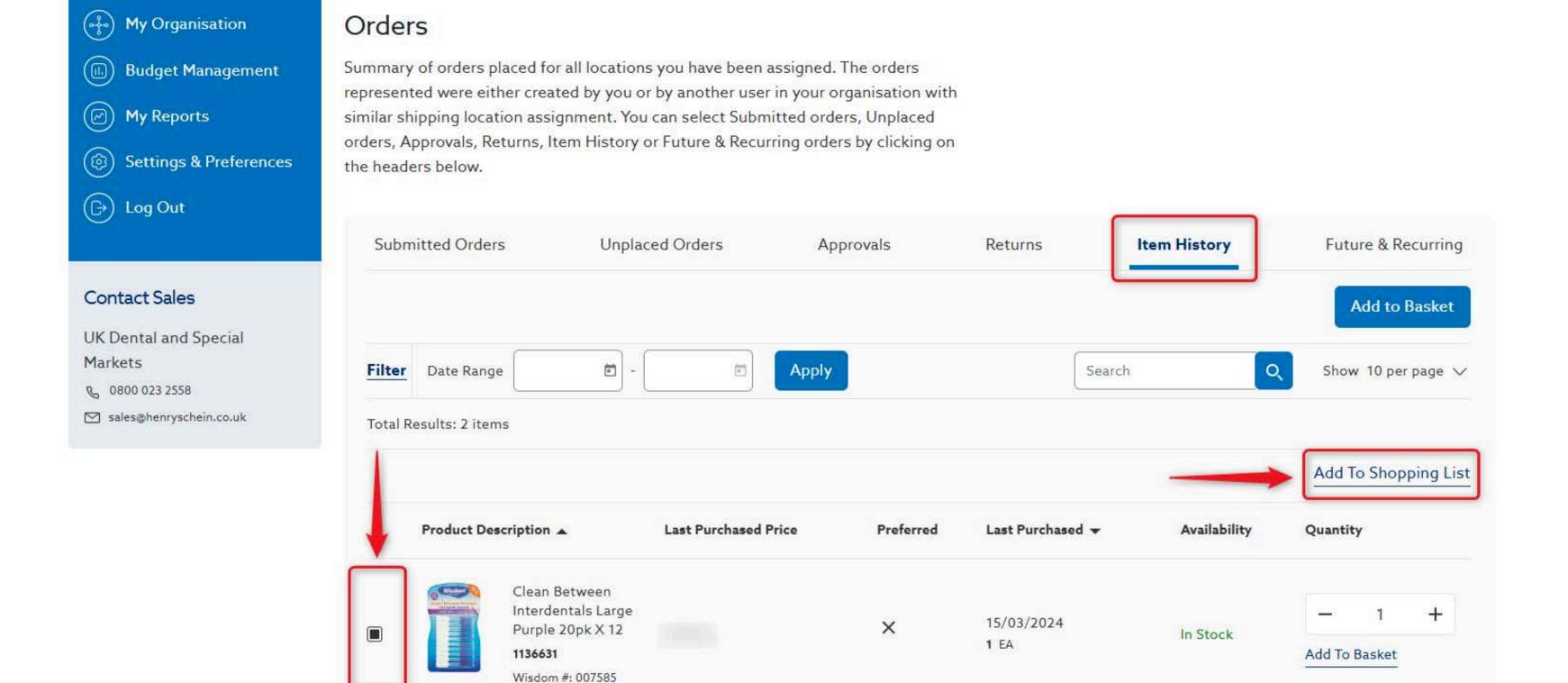
In other areas of the site, you can:

Create a new shopping list

or

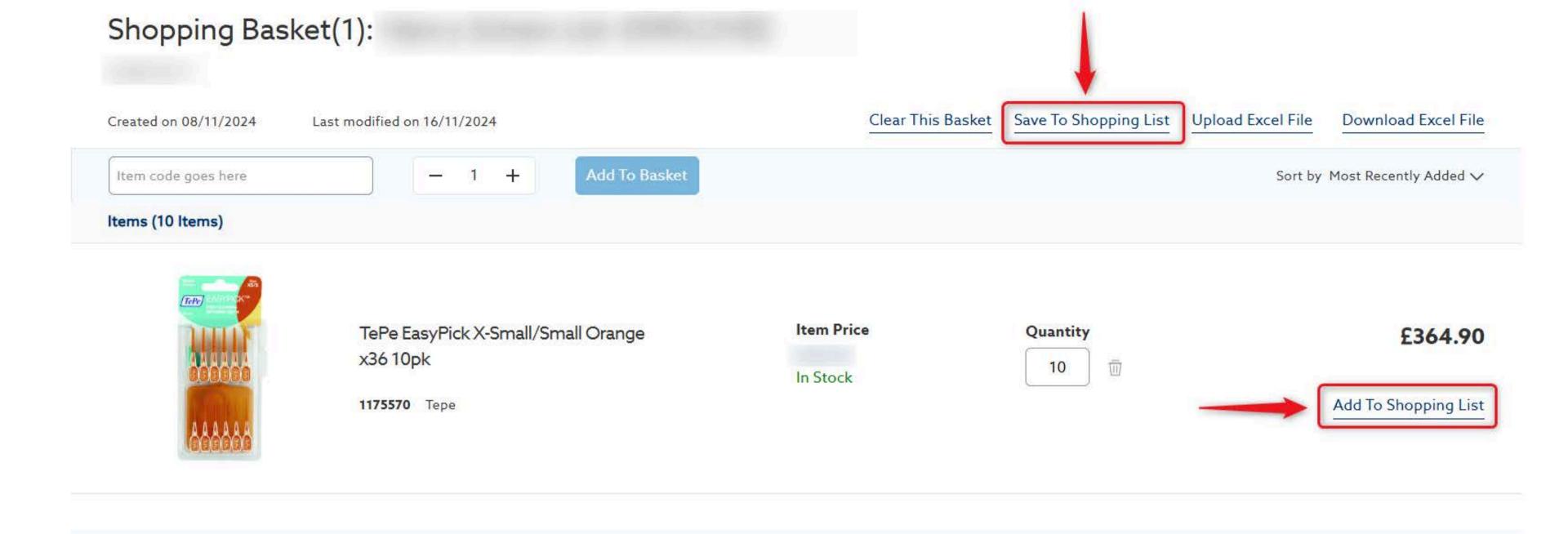
Add to existing shopping lists

These places include (-)



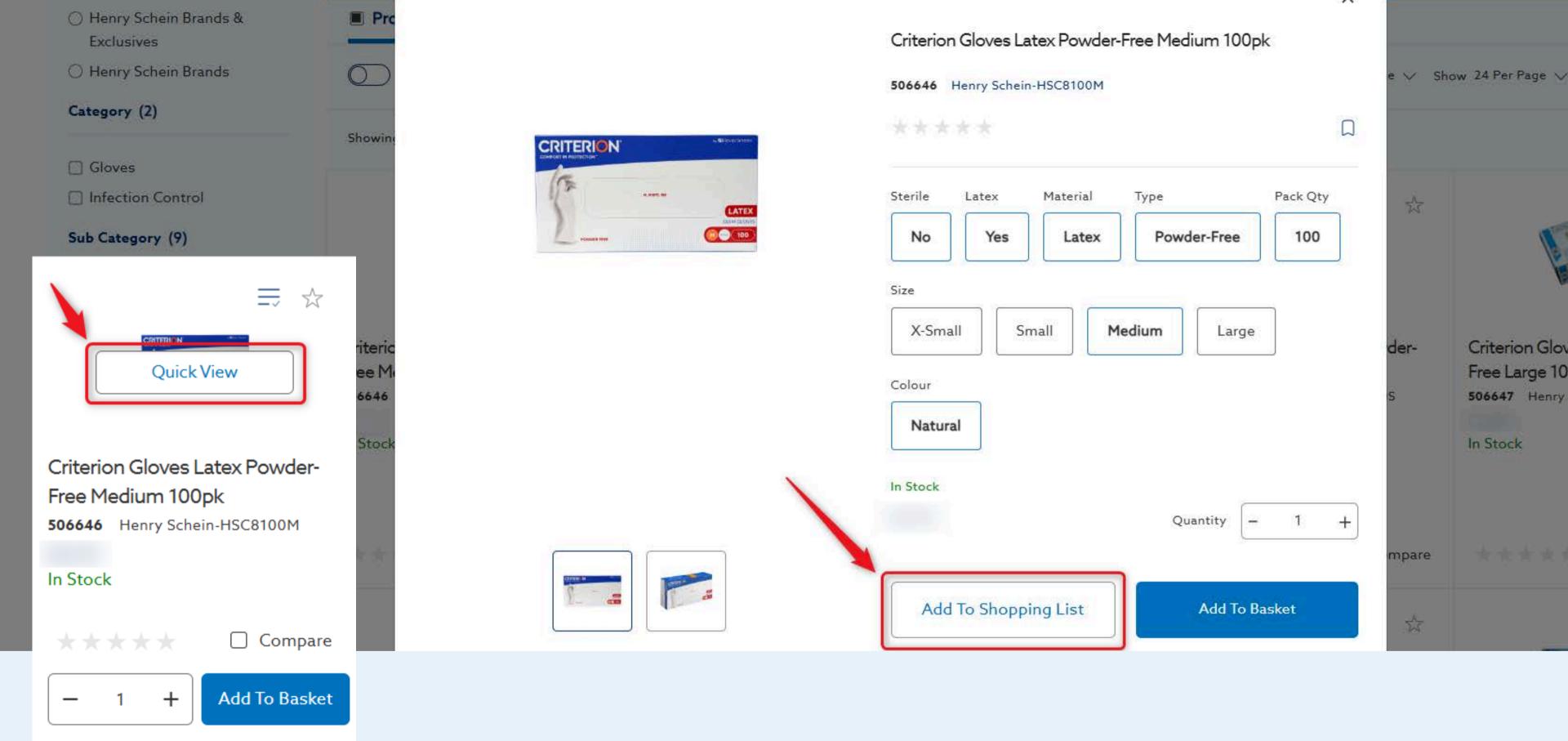
From your Item History

Account Dashboard - Orders & Returns - Item History tab



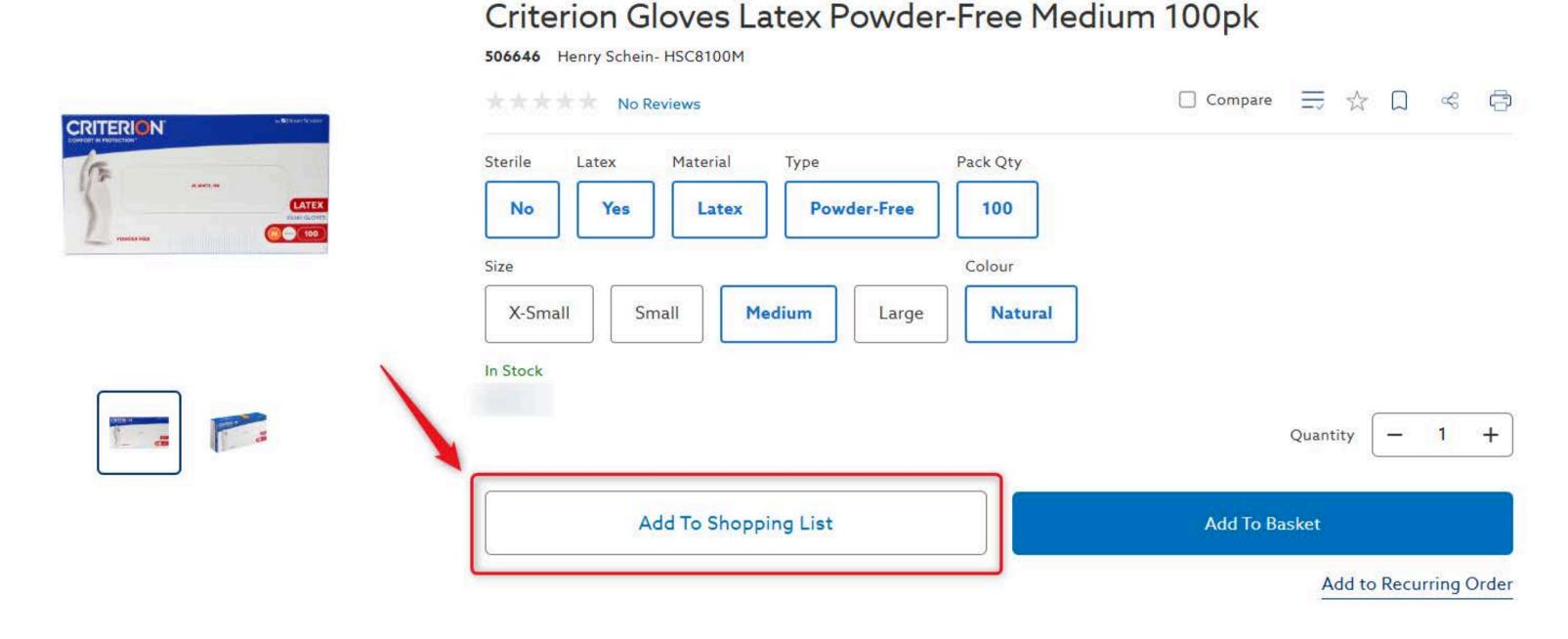
From your **Basket**

Add your entire basket or individual items to a shopping list



From the product Quick View

Home ▶ Gloves ▶ Criterion Gloves Latex Powder-Free Medium 100pk



From the **Product Details Page**



Need Help?



• Call Us (8.30am-5.30pm GMT):

Dental: 0800 028 1533

Medical: 0800 028 7228

Chat with us online

